

**CABINET****Tuesday, 13th April, 2021**

Present:-

Councillor P Gilby (Chair)

Councillors Blank  
D Collins  
Holmes  
J InnesCouncillors Ludlow  
Mannion-Brunt  
Sarvent  
SerjeantNon Voting P Innes  
Members

\*Matters dealt with under the Delegation Scheme

**73 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**74 APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**75 MINUTES****RESOLVED –**

That the minutes of the meeting of Cabinet held on 16 March, 2021 be approved as a correct record and signed by the Chair.

**76 FORWARD PLAN**

The Forward Plan for the four month period 1 May to 31 August, 2021 was reported for information.

**\*RESOLVED –**

That the Forward Plan be noted.

**77 DELEGATION REPORT**

Decisions taken by Cabinet Members during February and March, 2021 were reported.

**\*RESOLVED –**

That the Delegation Report be noted.

**78 REVIEW OF THE CODE OF CORPORATE GOVERNANCE AND THE ANNUAL GOVERNANCE STATEMENT**

The Internal Audit Consortium Manager submitted a report asking members to consider and review Council compliance with the Code of Corporate Governance during 2020/21, and to approve the Annual Governance Statement for onward submission to and sign off by the council's Standards and Audit Committee.

The report noted that the Code of Corporate Governance reflected the most recent guidance issued by the Chartered Institute of Public Finance and Accountancy (CIPFA).

The Internal Audit Consortium Manager confirmed that the report and various supporting appendices comprising the Annual Governance Statement would be presented for final approval at the next meeting of the Standards and Audit Committee on 21 April, 2021.

**\*RESOLVED –**

That it be recommended to the Standards and Audit Committee:

1. That the supporting documents to the officer's report, attached at Appendices 1, 2 and 3, be approved and the Annual Governance Statement be signed by the Leader and Chief Executive.
2. That a further review of Council compliance with of the Code of Corporate Governance be undertaken in 12 months' time.
3. That progress with regard to the issues and future challenges identified in the Annual Governance Statement be monitored by the Corporate Leadership Team.

## **REASONS FOR DECISIONS**

1. To enable the Cabinet and the Standards and Audit Committee to monitor compliance with the Code of Corporate Governance.
2. To comply with the requirements of the Accounts and Audit Regulations 2015.
3. To support the maintenance of sound governance arrangements within the Council.

### **79 EXCLUSION OF THE PUBLIC**

#### **RESOLVED –**

That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 – as they contained information relating to financial and business affairs.

### **80 BUILDING CLEANING DSO BUSINESS PLAN 2021/22**

The Interim Service Director - Finance presented a report asking members to approve the Business Plan 2021/22 for the Building Cleaning Direct Services Organisation (DSO).

The DSO recharged the Council's General Fund Revenue Budget, Housing Revenue Account, and various external customers for the provision of building cleaning services. During the pandemic, the DSO had played a key role in keeping the Council's buildings safe for members of the public to visit and council staff to carry out their roles.

The original forecast for 2020/21 and the current estimated outturn at year-end were detailed in Appendix A of the officer's report.

Under the current arrangements the costs of providing building cleaning services were accounted for separately as a trading account and charges

made to customers in receipt of those services. These arrangements would continue in 2021/22.

From 2022/23, however, it was proposed that the costs for service delivery be directly charged to portfolios, which would negate the requirement to keep a separate trading account and eliminate the need for the current accounting arrangements. This change to the accounting arrangements would not impact on the overall financial position of the General Fund.

**\*RESOLVED –**

1. That the Building Cleaning D.S.O. Business Plan forecast for 2021/22 be approved.
2. That the proposal to move to new accounting arrangements from 2022/23 be noted.

**REASON FOR DECISIONS**

To update the Council's Medium-Term Financial Plan.

81 **LANDSCAPE AND STREETSCENE SERVICES DSO BUSINESS PLAN 2021/22**

The Interim Service Director - Finance presented a report asking members to approve the Business Plan 2021/22 for the Landscape & Streetscene Services Direct Services Organisation (DSO).

The DSO recharged the Council's General Fund Revenue Budget, Housing Revenue Account and various external customers for the provision of street cleaning, grounds maintenance and drainage services.

The original forecast for 2020/21 and the current estimated outturn at year-end were detailed in Appendix A of the officer's report.

Under the current arrangements the costs of providing landscape and streetscene services were accounted for separately as a trading account and charges made to customers in receipt of those services. These arrangements would continue in 2021/22.

From 2022/23, however, it was proposed that the costs for service delivery be directly charged to portfolios, which would negate the requirement to keep a separate trading account and eliminate the need for the current accounting arrangements. This change to the accounting arrangements would not impact on the overall financial position of the General Fund.

**\*RESOLVED –**

1. That the Landscape and Streetscene Services DSO Business Plan forecast for 2021/22 be approved.
2. That the proposal to move to new accounting arrangements from 2022/23 be noted.

**REASON FOR DECISIONS**

To update the Council's Medium-Term Financial Plan.

**82 SECURITY SERVICES DSO BUSINESS PLAN 2021/22**

The Interim Service Director - Finance presented a report asking members to approve the Business Plan 2021/22 for the Security Services Direct Services Organisation (DSO).

The original forecast for 2020/21 and the current estimated outturn for year-end were detailed in Appendix A of the officer's report.

Under the current arrangements the costs of providing security services were accounted for separately as a trading account and charges made to customers in receipt of those services. These arrangements would continue in 2021/22.

From 2022/23, however, it was proposed that the costs for service delivery be directly charged to portfolios, which would negate the requirement to keep a separate trading account and eliminate the need for the current accounting arrangements. This change to the accounting arrangements would not impact on the overall financial position of the General Fund.

**\*RESOLVED –**

1. That the Security Services DSO Business Plan forecast for 2021/22 be approved.
2. That the proposal to move to new accounting arrangements from 2022/23 be noted.

## **REASON FOR DECISIONS**

To update the Council's Medium-Term Financial Plan.

### **83 OPERATIONAL SERVICES DEPARTMENT DSO BUSINESS PLAN 2021/22**

The Interim Service Director - Finance presented a report asking members to approve the Business Plan 2021/22 for the Operational Services Division (OSD) Direct Services Organisation (DSO).

The Business Plan for 2021/22 and the current estimated outturn for year-end were detailed in Appendix A of the officer's report.

Under the current arrangements the costs of providing operational services were accounted for separately as a trading account and charges made to customers in receipt of those services. These arrangements would continue in 2021/22.

From 2022/23, however, it was proposed that the costs for service delivery be directly charged to portfolios, which would negate the requirement to keep a separate trading account and eliminate the need for the current accounting arrangements. This change to the accounting arrangements would not impact on the overall financial position of the General Fund.

#### **\*RESOLVED –**

1. That the Operational Services Department DSO Business Plan forecast for 2021/22 be approved.
2. That the proposal to move to new accounting arrangements from 2022/23 be noted.

## **REASON FOR DECISIONS**

To update the Council's Medium-Term Financial Plan.